

# Avoncroft Pre-School Nursery

Stoke Heath Community Art Centre, Redditch Road, Stoke Heath, Bromsgrove, B60 4JN  
07749 477 553

**Info@avoncroftpreschoolnursery.co.uk**

## Session Times

The group opens five days a week during school term times (38 weeks a year). Children may attend for a variety of session's dependant on their age. We are open 9.00 until 3.00 every day.

Early Years Educational Funding is available for children (15 hours per week dependant on spaces). The funding covers 38 weeks per year split over three terms. We are in receipt of nursery education funding for two, three and four year olds; where funding is not received, then fees apply.

Free places are provided as flexibly as possible, taking into account the needs of the parents and the children. We cater for children aged 2 years to school age.

Pre-school children (children going to school the following school year) can attend any sessions although dedicated sessions are on Tuesdays and Thursdays.

- 3 free hours x 5 days per week (mornings Monday - Friday) 9.00 – 12.00
- 3 free hours x 5 days per week (afternoons Monday - Friday) 12.00 – 3.00

All sessions are available for children the term after they turn 3 years of age, younger children can attend Monday, Wednesday and Friday.

YOU CAN CHOOSE ANY SESSION MORNING AND / OR AFTERNOON

**You do not have to arrive at 9.00 or finish at 3.00, the start time and finish time are up to you but the sessions are 3 hours in total.**

## Fees

Any unfunded hours are charged as follows:-

- £4.00 per hour (Qualifying period - the term after the child turns three year of age).
- £4.80 per hour for two year olds (a different rate due to higher staff ratio's).

## Additional services are charged as follows:

**If you choose the session on a Wednesday when we do Cooking / Messy Play:** - there is a service charge of £1 extra per session.

**If you choose the session on a Monday when we have a French teacher visiting:** - there is a service charge of £1.

**If you choose the session on a Friday when we do Forest School type activities:** - there is a service charge of £1

There is an additional charge whenever a child is collected outside agreed times without our prior arrangement or phone call (currently £10.00).

Fees are payable by the due date stated on the bill, usually the week after the bill is sent.

Interest will be charged on unpaid fees outstanding for more than one month at the rate of 10% p.a. **and we may withdraw your child's place from nursery until payment is received.**

A terms notice needs to be given to withdraw a child from the Nursery or reduce the number of sessions to be attended and in default fees will be payable in lieu of notice. If you change setting during the term the nursery has the right to keep the funding provided by the government, exceptions do apply, please ask for details.

**Payment Methods :** -(On all payments please give child's name as the reference)

*Vouchers – Our Ofsted Registration Number is EY341319*

*Childcare Vouchers are accepted*

### **Transfer into Bank**

Please ask for details

Cash

Cheque – Add £2 for processing

**Please note there is a late payment charge of £20 if amounts are not received on time or without agreed notice.**

Please talk to Heather if special arrangements regarding payments need to be arranged.

If paying by cash please put the correct amount in the envelope with the payment slip and the child's name clearly written on the envelope. Cash payments will only be accepted by Heather or Natasha. You should always get a receipt for any payments by the end of the following week.

When your child qualifies for funding you will need to fill in a Parent Declaration Form and agree to the Avoncroft Nursery Flexible Funding and Local agreement.

***We accept Vouchers – Our Ofsted Registration Number is EY341319***