



07749 477553 (Nursery hours) or 01527-544784 (Out of hours)

September 2018

We would like to welcome our new member of staff Sue Maneffa who has many years of experience and will supplement our already strong educational team.

Welcome to the 'Autumn' Term at Nursery and a special 'hello' to all our new children (Evie, Jenson, Eliza, Anaya, Edward, Martha, Imogen, Sylvie, Rohan, Ted, Sophia, Claudia, Scarlett and Verity).

Curriculum

The first week will be used to help the children settle and get used to the nursery routines.

We are focusing on a colour each week as well as a number. We would like to encourage all the children to bring a labelled toy or item representing the colour of the week for show and tell from **Monday 10th of September**. Extra details to be posted at the end of the week.

All new parents should have seen or had a hard copy of the following:-

Starting Information

Term Dates

Allergy Information

Payment Information

Hot Dinner Menu

All parents should have access to the following: -

Parent information on Website

All the above information

Newsletters

Tapestry our assessment system and how your child's information is stored

Administering medication Forms

A form is required for any medication to be used whether prescribed or non-prescribed. You can find it on the website, in case you need to fill it in, to save time, prior to us administering the medication. If your child uses an inhaler one of the new forms will also need to be completed.

Snack and Lunch Time

All the children should have a labelled piece of fruit required for morning and afternoon sessions.

The big buzz from Ofsted now is Physical Education and Healthier Eating, so over the next weeks we will continue to focus on exercise and healthy choices.

<https://www.nhs.uk/change4life-beta/healthier-lunchboxes>

If staying for lunch, we would suggest the following items in the lunch box

- ensure perishable contents of packed lunches contain an ice pack to keep food cool
- Sandwiches with a healthy filling, fruit, and milk-based deserts such as yoghurt or crème fraiche with spoon.
- We discourage sweet drinks and can provide children with water or milk.

- We discourage packed lunch contents that consist largely of crisps, processed foods, and sweet products such as cakes or biscuits.

Due to allergies in the setting we would appreciate it if you can avoid sending peaches or any peach products such as yoghurts.

If you require Sweatshirts or T-shirts, please let us know what you require and we will place an order. Priced £12 and £8.50 cash or cheque (Add £2 for processing of the cheque).

Children should be collected promptly throughout the week. Please telephone if you are running late so that arrangements can be made.

Dates for your Diary:

Autumn Term 2018 (14 week Term)

Monday 3 rd September	Term Starts
Monday 29 th October – Friday 2 nd November (inclusive)	Half-term
Friday 14 th December	Christmas Party and End of Autumn Term

Animal Mania	27 th September 2018 Children going to school 2018	Thursday	10.30 – 11.15
Christmas Concert	6 th December 2018 All Children	Thursday	1.45 (2.00 start)
Christmas Party	14 th December 2018 All children	Friday	12.00 – (2.15 Santa)

Please ensure all children have names in their coats and their wellingtons every day. When the weather is good, sun cream must be applied prior to coming to nursery. If your child is at nursery all day, please supply a labelled bottle of sun cream which we will keep ready to re-apply.

I will be asking every parent to check their contact details are correct.
Please fill in a Holiday Form to tell us of your Child's absence from Nursery.
Please text or phone to let us know if your child is not attending due to illness (07749477553).

Collection Routine

Please let us know if someone else is picking up your child. We will not let your child leave the premises with someone unless you have instructed us to do so. There is a collection sheet that is filled in when anyone other than the nominated (authorized) person / people recorded on the registration document collects your child.

Safeguarding

All volunteers, trainees or outside professionals brought in to help will have been vetted through the DBS system and/or will always be under direct supervision. The gate will be locked by 10 '0' clock hopefully after all the children have arrived. Please ring the bell if you need assistance.

For all new parents

More detailed information about routines can be accessed in our on-line prospectus.

You will need two pieces of labelled fruit if your child stays all day, one for the morning and one for the afternoon.

The water bottles are kept in a tray accessible to the children – we suggest buying one of our own so that they get used to looking for his/her name, we also include a sticker for recognition purposes to help them.

At snack time, we help them pour water or milk into a cup to drink depending on what they require; they can also have milk at lunchtime and afternoon snack.

We are not allowed to provide squash due to Healthy Eating requirements and the amount of sugar they contain.

We ask you to bring a pair of wellingtons to be left at the nursery. There is a slot in line with their coat pegs at floor level. We love them to go outside but sometimes wellingtons are needed if the grass is wet.

The named lunch boxes are placed in any of the slots in the cloakroom and when you return his/her name will show you where the lunchbox plus any artwork etc will be ready to be collected.

We get the children to eat their sandwiches or pasta or pitta first as they do at school.

We try and ask for parents to avoid things like sweets and keep to healthy options. There is a member of staff at each table to help open boxes etc.

I personally would avoid squeeze drinks with straws, or yoghurts that squirt. Water bottles can be used throughout the day.

A bag of spare clothes etc, comfort blanket can be left on their pegs.

Sun cream is removed from their bag and put in a tray for those sunny days.

The policies can be read on-line from the website - www.avoncroftpreschoolnursery.co.uk

I'm sure your child will settle in well, you can stay as long as you require or drop off and leave straight away.

The only thing I would ask is to label everything.

If your child is in distress we will contact, you and ask for you to remain until the end of the session.